



Basic Skills Assessment & Educational Services
 19146 Molalla Avenue, Oregon City, OR 97045-8975 (503) 650-5282
 Website: www.basicskills.net e-mail: info@basicskills.net

For office use only:
 Date Rec'd _____
 Deposit \$ _____
 chk # _____ cash

2008-2009 Enrollment
Privately Developed Plan (PDP) and PDP Diploma Program

New Student
Directions: Complete this enrollment form and include a \$75 application fee. You will be billed over the course of nine months for the program tuition.

Re-enrolling Student
Directions: Please return the completed enrollment commitment form with a deposit of \$35.00 for PDP or 51.00 for PDP Diploma Program (this will cover your first of nine payments) to reserve a place for your student in the Program.

Student's Name _____

Parents' Names _____ Date of Birth _____

Mailing Address _____ () _____
Street Home Phone

_____ () _____
City State ZIP Code Work Phone

Email Address _____

By checking here, you are officially enrolling your child in *New Covenant Christian Academy* and you agree that you have read and understand our *Statement of Faith*. If this option is not chosen, your student will be considered as receiving educational services from Basic Skills only, but not enrolled in the academy.

PDP Program Tuition: \$ 315.00

PDP Diploma Program Tuition \$315.00 + \$150.00 = \$465.00

deposit: \$ _____

Enrollment Commitment/Payment Agreement

Tuition may be paid in full with this enrollment or by eight additional payments which are due ten days after the statement date each month (October to May). Late fees are added to past due accounts, and final payments are due by May 2009.

**To complete the enrollment process, please see the reverse side for
*Commitment Agreements.***

Directions: For enrollment in Privately Developed Plan, please read and sign the *Commitment Agreement for PDP Program*. For enrollment in the Privately Developed Plan Diploma Program, please read and sign both *Commitment Agreements*.

Commitment Agreement for PDP Program

Objective: To assist the above-named family with special needs as they educate and train their student to reach their maximum academic potential.

Basic Skills Commitments

We will provide the following services:

1. Three meetings with a PDP Program Advisor for support and assistance in accomplishing the privately developed plan.
2. Year-end academic evaluation.
3. Year-end progress report based upon the year-end academic evaluation.
4. Maintenance of cumulative records.
5. Correspondence reporting satisfactory progress.
6. Telephone support to answer brief questions throughout the year.
7. Creation of new PDP for approaching school year, upon re-enrollment.

Family Commitments

Your signature below confirms:

1. That you will bring any work samples and evaluation items as requested by your PDP Advisor.
2. That you will come prepared and on time for each appointment with your PDP Advisor.
3. That you understand that any additional evaluation services will be charged an hourly rate of \$40 an hour.
4. That *Basic Skills Assessment & Educational Services* are advisory and supportive only and that the above-named family bears sole responsibility for the use and implementation of these services.

We agree to the payment and program commitments and agreements.

Parent (or Guardian) Signature

Date

Commitment Agreement for PDP Diploma Program

Basic Skills Commitments

We will provide the following services:

1. Assistance with course and curriculum selection. The PDP program advisor, after a consultation with the director and parents, will chart a course of study to be completed by each student individually.
2. Four quarterly appointments will be incorporated into scheduled PDP appointments with an expanded time frame.
3. Yearly achievement testing, covered in PDP.
4. A transcript detailing grades earned.
5. A diploma awarded at a commencement ceremony when the *Privately Developed Plan* graduation requirements are met.

Family Commitments

Your signature below confirms:

1. That you will bring course journals, any work samples, and evaluation items as requested by your PDP Advisor.
2. That you will come prepared and on time for each appointment with you PDP Advisor.
3. That you understand that any appointments which meet for longer than the allotted time will be charged upon an hourly rate for any overtime and you agree to pay the scheduled hourly rate.
4. That you are responsible to schedule year-end academic testing (no additional charge, cost included in PDP). Testing rates are \$40.00 per hour **after** 2 ½ hours.
5. That *Basic Skills Assessment & Educational Services* are advisory and supportive only and that the above-named family bears sole responsibility for the use and implementation of these services.

We agree to the above program commitments.

Parent (or Guardian) Signature

Date